



# The Franklin Montessori School

## Forest Hills Campus

4473 Connecticut Avenue NW Washington, DC 20008

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The Franklin Montessori School is a private school serving approximately 180 students ages 3 months to 6 years. Established in 2002, Franklin opened our Washington, DC Forest Hills campus to bring its unique style to an urban setting. A fully accredited American Montessori Society school, we adhere strongly to our mission: We believe that when free, the potential of the human spirit is unlimited. In our thoughtfully prepared environment, children gain confidence and develop the social, physical, and academic skills that will serve them for life. We are guides, as the young child discovers through exploration. From this foundation, the doors to independence, self-discipline, and leadership are unlocked.

With over 19,000 square feet of interior space, the school has 4 fully equipped primary Montessori classrooms, 4 Two-Year-Old classrooms, 2 Infant classrooms, indoor and outdoor play spaces, a well-stocked library, a beautiful art studio for primary children, and access to Rock Creek Park - home of our nature program "Beyond the Walls".

To learn more, check out our website at [www.franklinmontessori.com](http://www.franklinmontessori.com)

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We are seeking a passionate and positive role model with a strong work ethic who actively embrace life-long learning as well as a collaborative approach to education. The Substitute provides support of the implementation of authentic Montessori practice in a Montessori environment, with an understanding, willingness, and deep appreciation for the Montessori education.

### Qualifications:

- Must have High School diploma or equivalent
- Minimum one year of related experience
- Be at least 18 years old
- Desire to further the understanding and practice of Montessori philosophy
- Work under the direct supervision of the staff person in charge of the group of children to whom they are assigned
- Excellent written and verbal communication skills
- Evidence of continuing education and professional growth to include meeting all necessary requirements as established by state law and regulatory agencies
- Must be able to stand, bend, lift, and work in an outdoor playground environment for extended periods of time while supervising children
- Must be able to lift up to 50 lbs.

### Essential Duties and Responsibilities:

- Establish a harmonious relationship with Montessori Lead and all support staff
- Collaborate daily with Montessori Lead and help with classroom maintenance, classroom management

- Models and implements positive classroom leadership and administration in support of the classroom and school community
- Maintains a clean and orderly classroom environment
- Serves the needs of the children and Montessori community
- Protecting the safety and well-being of children
- Assist children with daily work
- Monitors the various activities of the class, including time on the playground, nap, lunch, and special events
- Use appropriate positive Montessori discipline techniques with students
- Interact with the students in a friendly and supportive manner using student's name with calm tone of voice
- Notify Montessori Lead of any concerns regarding students or parents

Pay is based on experience. If you meet the qualifications and are interested, please submit your **cover letter** and résumé.

Job Type: Full-time

Pay: \$38,000.00 - \$40,000.00 per year

Employee Benefits include:

- Professional Development assistance including scholarships for Montessori teacher training
- Medical, Dental, Vision, Life and Disability Insurance
- Discounted tuition
- Flexible schedules
- Paid time off
- Free on-site parking
- Commuter benefits
- Continuing education credits
- CPR/First Aid Training
- 401K retirement plan

COVID-19 considerations:

Staff working with young children are required to be vaccinated, unless an exemption granted, per Mayor Bowser's Order.